

**Meeting Notes**  
**Multi-type Reference Advisory Group**  
**February 27, 2013**  
**CCRI –Warwick Library**

**In attendance:** Jessica d’Avanza (BAR), Tish Brennan (RIC), Andrea Hajian (LSA), Amanda Izenstark (URI), Nancy Maddocks (BMS), Mary Zammarelli (OLF), Alicia Waters (DSL)

Jim Salisbury (CCRI) took the group to the conference room where our April 8<sup>th</sup> program is to be held. All agreed that the room was nice and would be good for the program. The room has a beautiful view from the full length windows that comprise one whole side of the conference room. Tables can be moved and placed for whatever set up we choose. The room has a large screen and built in overhead projector if needed. Wifi is available.

**Announcements:** Alicia will be looking for another public librarian and special librarian to join our group after the April 8<sup>th</sup> program. Jessica will not be able to attend the April 8<sup>th</sup> program due to Beta Phi Mu induction ceremony that same day, but is helping with all aspects of the program.

**Presentation:** The group talked about the presenters/panelist for the program. All felt that 5 presenters was more than enough and that adding anything more would cause the program to become too big and would require a longer program time. (*After reviewing Cheryl McCarthy’s email again it was apparent that Cheryl was not looking to add another presenter, but just wanted to make sure the invitation to the program was extended to COLA of which Gale Eaton is the Chair.*) The presenters will have 1 hour with a 15 minute Q&A to be held at the end. Each presenter could have 12 min, or Cheryl can decide how much time each will have within the 1 hour.

There will be time for a 10-15 minute break after the Q&A with presenters.

**Roundtables:** Amanda made a great suggestion to save time with the roundtables by having 5 tables to choose from, but allowing participants to choose only 3 of the 5 tables or remain at a table for a second session if they wish. This would allow us to keep the roundtable sessions to 1 hour by giving 15-20 minutes each. A 5 minute summary by 1 participant at each table will add another 25 minutes to the program.

Nancy Maddocks has agreed to be our time keeper for the program. We will have a timer and cards to be held up to remind presenters and moderator/participants when there is 5 minutes and 2 minutes left for them to finish up.

**Roundtable topics and moderators:**

1. The Common Core – Cheryl McCarthy (*will check with Cheryl*)

2. Info Lit Continuum K-16 – Mary McDonald and Rosanne Trissler, (*will check with Zach for K-6*)
3. Free & Cool Tech Tools – Amanda Izenstark
4. Finding and Evaluating Health Information – Mary Zammarelli
5. Invisible Resources, Databases (AskRI) – Karen Mellor

Moderators will be working on creating talking points for their topics. If anyone has a good idea or suggestion for the talking points, please send them to the group and/or moderators via email.

I will have index cards for participants to write questions down for presenters Q&A session as well as 5 easels and 5 write pads for roundtables.

**Refreshments:** Coffee and assorted cookies will be provided. Alicia will re-check with OLIS to see if we can get any funding for the refreshments. If not, I Alicia is willing to bring the coffee and cookies. She will check with Jim Salisbury at CCRI to see if he can help.

Alicia will revise the information on the OLIS website for registration to include the names of all presenters and information about the roundtables. Once the announcement is revised, it will be sent out on OSL connects and the HELIN, RILINK, RILA, ARIHSL and COLA listservs.

**Program Overview:** Monday, April 8, 2:30 – 5:30 - CCRI, Warwick  
Alicia will be at CCRI by 2 pm to have participants sign in

Presentation	2:30 – 3:30	1 hour
Q&A	3:30 – 3:45	15 min
Break	3:45 – 4:00	15 min
Roundtables	15 min each x 3	45 min
Roundtable transition	5 min each x 3	15 min
Summary	5 min each x 5	25 min
	<b>Total time</b>	<b>2 hours 55 min</b>

**Next meeting:** Wednesday, April 3 at 2:30 pm. Location TBA